



Online Safety at St James' Lanehead CE Primary School

What do we do?

- All staff members are able to recognise and are aware of e-safety issues.
- We have an e-safety development group comprising of the Headteacher, Blue Orange, Business Manager, Computing Lead and Lead DSL.
- The SLT makes e-safety a priority across all areas of the school. As a school we are working towards the Online Safety Mark
- As a school we prioritise e-safety training and expertise to build staff members' capacity in the field.
- We believe that we need the support of the everyone, we therefore value the contributions from parents, pupils and the wider community.
- We have developed an e-safety strategy by drawing from the views of parents and pupils
- We have provided adequate training to improve the knowledge and skills of staff while dealing with new technology
- We work together with parents to ensure that technology is being used responsibly both at home and at school
- We deliver an age-appropriate e-safety curriculum so that they may become responsible users
- We review and monitor the e-safety policies and procedures by making frequent updates and addressing developments in technology
- We help pupils understand the risks involved, both at school and at home

We have robust and integrated reporting routines

- The school's procedures for reporting e-safety concerns are clearly understood and used by the whole school.
- The school implements clear and respected routes for reporting e-safety concerns, e.g. CEOP.
- The school effectively uses peer mentoring and other support strategies.

Our Staff

- In accordance with 'Keeping children safe in education', all staff members receive child protection and safeguarding training as part of their inductions and the governing board ensures that all staff members receive information relating to e-safety.
- All staff members receive child protection and safeguarding updates at least annually – the governing board ensures that e-safety training for staff is considered part of the school's overarching safeguarding approach.

Policies

- All policies and procedures relating to e-safety are written clearly and accessible, and contributed to by the whole school. Policies are updated regularly and ratified by the governing board.
- E-safety is also addressed in other relevant policies, such as anti-bullying and safeguarding policies.
- The E-safety Policy incorporates an Acceptable Use Policy that is understood and respected by pupils, staff and parents.

Education

- The school implements an age-appropriate e-safety curriculum which is flexible, relevant and engaging.
- The curriculum teaches pupils how to stay safe and protect themselves from harm, and how to take responsibility for their own and others' safety.
- School works with pupils and educates them to ensure that the children know how to stay safe and protect themselves online, to cultivate positive and responsible use.

Infrastructure

- The school has internet services provided by a company recognised by the Internet Services Providers' Association or through a member of the Regional Broadband Consortium.

Monitoring and evaluation

- Risk assessments are taken seriously and used to good effect in promoting e-safety.
- Data is effectively used to assess the impact of e-safety practice and how this informs strategy.

Management of personal data

- The impact level of personal data is understood, and data is managed securely and in accordance with the statutory requirements of the Data Protection Act 2018 and the GDPR.
- Any professional communications that utilise technology between the school and pupils and their families or external agencies take place within clear and explicit professional boundaries, are transparent and open to scrutiny, and we do not share any personal information with a pupil.