



St James' Lanehead Church of England Primary School

Privacy Policy

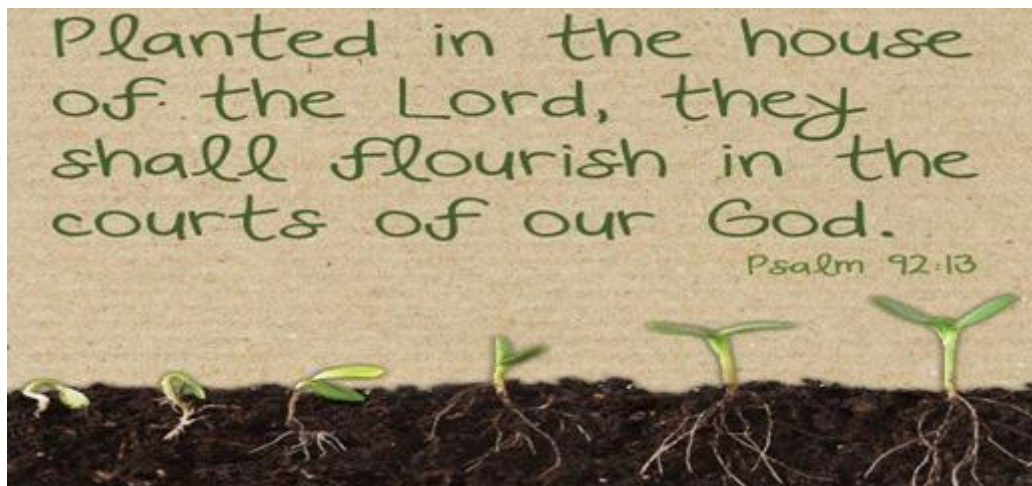
Date of Policy:	Sep 2024
Person Responsible:	Mrs M Dugdale
To be reviewed:	Annually
Review Date:	Sep 2025



St James` Lanehead C of E (VA) Primary School

Mission Statement

Our church school seeks to inspire each individual to flourish, grow and learn with Jesus at the heart of all we do.



PRIVACY NOTICE

For

Pupils in Schools, Alternative Provision and Pupil Referral Units and Children in Early Years Setting

Privacy Notice – Data Protection Act 1998

We, St James' Lanehead C of E (VA) Primary School are a Data Controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data to:

- Support your learning.
- Monitor and report on your progress.
- Provide appropriate pastoral care.
- Assess how well you are doing.

Information about you, that we hold, includes your contact details, national curriculum assessment results, attendance information and personal characteristics, such as your ethnic group, any special educational needs you may have and relevant medical information. If you are enrolling for post 14 qualifications, the Learning Records Service will give us your unique learner number, (ULN) and may also give us details about your learning or qualifications.

If you want to receive a copy of the information about you that we hold or share, please contact the School Office.

If you need more information about how the LA and DfE store and use your information, then please go to the following website:

<http://www.lancashire.gov.uk/council/transparency/access-to-information.aspx>

If you cannot access this website, please contact the LA or DfE as follows:

- Telephone: 01772 531116
- Email: dataprotection@lancashire.gov.uk

- Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
- Website: <https://www.gov.uk/government/organisations/department-for-education>
- Telephone: 0370 000 2288